

Information for Attendees

1. Registration

Place : Sapporo Convention Center 1F

Registration times : March 22 (Tue.) 8:00 – 17:00

March 23 (Wed.) 8:30 – 17:00

March 24 (Thu.) 8:30 – 17:00

Sapporo Convention Center

1-1-1 Higashi Sapporo 6-jo, Shiroishi-ku, Sapporo 003-0006 Japan

Tel.:+81-11-817-1010 Fax: +81-11-820-4300

<http://www.sora-scc.jp/eng/index.html>

2. Venue Information

Registration/ General Information Desk	Sapporo Convention Center 1F	
PC Preview Desk	Main Hall AB, Sapporo Convention Center 1F	
Lecture venues	Room A	Conference Hall
	Room B	Main Hall C
	Room C	Mid-sized Hall A
	Room D	Mid-sized Hall B
	Room E	Meeting Room 108
	Room F	Meeting Room 107
	Room G	Meeting Rooms 104 and 105
	Room H	Small Hall
	Room I	Meeting Room 204
	Room J	Meeting Room 206
	Room K	Meeting Room 207
Poster Hall	Main Hall AB	
Company exhibition	Main Hall AB	
Book fair	Entrance Hall	
Rest space & free beverages	Main Hall AB	
Cloakroom	Sapporo Convention Center 1F	
Luncheon Seminar Ticket Desk	Sapporo Convention Center 1F	
Headquarter Office	Sapporo Convention Center 2F	
Get-together party	Sapporo Beer Garden	

3. Pre-registered Attendees

ID cards (name badges), JPS exchange tickets, and programs will be sent to those who have completed pre-registration (those who have paid registration fees), in early March. Please be sure to bring these on the day. Do not tear off the JPS exchange ticket. A JPS abstract book will be handed over in exchange for the ticket at the Registration Desk.

An ID card will not be sent if your payment has not been confirmed by January 25 (Mon.). In such a case, you will be asked to pay the fee at the on-site registration.

4. On-site Registration

Please pay the on-site registration fee at the Registration Desk to receive an ID card (name badge) and a program. A receipt is attached at the bottom of the ID card.

Only cash is accepted for on-site registration. Please note that credit cards are not accepted.

For on-site registration, please submit an application form with the necessary information and the registration fee at the Registration Desk. The ID card (name badge) can be used for the three days. Fill out your name and affiliation, and be sure to wear it within the venue.

On-site registration fees

General (members)	15,000 yen
(Non-members)	15,000 yen
Graduate students (doctoral course)	6,000 yen
Graduate students (master's course)	4,000 yen
Undergraduate students	Free

* Students have to present a student ID. Without a student ID, the fee for members (15,000 yen) will apply.

5. Get-together Party

A welcome party is held at Sapporo Beer Garden from 19:00 on March 23 (Wed.).

We have already accepted applications for the party from many people. Thank you very much. Please note that applications cannot be made on the day.

We will arrange taxis from the meeting venue to the party venue.

Complimentary taxi transportation to the party is available at 18:00. The taxi stand is at the west exit of the convention center.

6. Program and JPS Abstract Book

Additional programs and JPS abstract books will be available at an extra charge (2,000yen each) at the General Registration Desk. The same applies if you forget to bring your program and JPS exchange ticket.

7. Cloakroom

Place:Sapporo Convention Center 1F

Available times:March 22 (Tue.) 8:00 – 18:00
March 23 (Wed.) 8:30 – 18:00
March 24 (Thu.) 8:30 – 17:00

Please note that valuables, PCs, fragile articles and umbrellas are not accepted.

Those attending the get-together party on March 23 (Wed.) are kindly requested to take their belongings to the party venue.

8. Childcare Service

A nursery will be established at Sapporo Convention Center during the meeting.

Advanced reservations are required. Please reserve after checking the meeting website. Reservations will be accepted until 18:00 on March 4 (Fri.), 2016 (as described in the nursery's guide).

However, please note that reservations will stop when the capacity has been reached. Please reserve as soon as possible.

9. Luncheon Seminars

Luncheon seminars will be held on the three days from March 22 (Tue.) through 24 (Thu.).

Boxed lunches will be provided for seminar attendees; however, the number of the boxed lunches is limited.

Numbered tickets will be handed out on the first (ground) floor of Sapporo Convention Center from the start of on-site registration on the days when luncheon seminars are held. Attendees who do not need a boxed lunch do not have to take a ticket.

10. Exhibition, Break Area and Beverage Service

A company exhibition will be held at the Main Hall AB of Sapporo Convention Center. There is also break area and beverage service.

Be sure to keep your ID card with you, because it is necessary to enter the exhibition site.

11. Book Fair

A book fair will be held in the Entrance Hall of Sapporo Convention Center.

12. Free Wi-Fi

Wireless LAN is available at Sapporo Convention Center as part of the Sapporo City Wi-Fi service.

13. Calling Service

There is no calling service at the venue. Please use the information board installed at the General Registration Desk on the first (ground) floor of Sapporo Convention Center.

14. Notes

It is strictly prohibited to take pictures or record sessions at the venue, except by those who have obtained explicit permission from the organizer in advance.

Please set your cell phone to silent mode or turn it off.

15. Parking

Parking is not provided by the organizer. Please use the toll parking lot at the venue or public transportation.

16. Smoking

Smoking is prohibited at the venue, except in the designated smoking areas. We appreciate your cooperation.

17. Secretariats (inquiries)

Secretariat

Secretary-general Nobutoshi Ichise, Ph.D.

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